



HCP Plastene
Bulkpack Limited

(Formerly known as Gopala Polyplast Limited)

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Familiarization Programme for Independent Directors



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1. PREAMBLE

Securities and Exchange Board of India has notified Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI (LODR) Regulations”).

In terms of Clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

2. OBJECTICS

To provide insights into the Company to enable the Independent Directors to understand the Company’s business in depth that would facilitate their active participation in managing the Company.

3. DEFINITIONS:

- 1) “**Act**” means the Companies Act, 2013, Rules framed thereunder and any amendments thereto.
- 2) “**Board of Directors**” or “**Board**” means the collective body of the Directors of the Company.
- 3) “**Company**”, “**This Company**”, “**The Company**”, wherever occur in the policy shall mean “**HCP Plastene Bulkpack Limited [Formerly Known as Gopala Polyplast Limited]**”.
- 4) “**Regulations**” means Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and any amendments thereto.
- 5) “**Website**” means website of the Company i.e. www.gopalapolyplast.com.

4. INTERPRETATION:

Terms that have not been defined in this policy shall have the same meaning assigned to them in the Companies Act, 2013, and / or Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.



5. OVERVIEW OF FAMILIARIZATION PROCESS

Pursuant to Schedule IV to the Companies Act, 2013, the Independent Directors shall regularly update and refresh their skills, knowledge and familiarity with the Company.

The Independent Directors in the meetings are appraised with the following:

- 1) Criteria of independence applicable to Independent Directors per Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as per the Companies Act, 2013.
- 2) Code for Independent Directors as prescribed under the Companies Act, 2013.
- 3) Code of Conduct for all Board Members.
- 4) Updates on business model, nature of industry, operations and financial performance of the Company.
- 5) Updates on significant developments in the Company.
- 6) Policies of the Company on corporate social responsibility, remuneration criteria, vigil mechanism, related party transactions, risk management etc.,
- 7) Update on significant amendments in corporate and other laws and its impact on the Company.
- 8) The directors are apprised about the operations of the Company and meetings with functional heads are arranged for those who join during the year.
- 9) The familiarization process will be revised from time to time in order to provide more information to Independent Directors to enable them to contribute significantly to the growth of the Company.

Details of Familiarisation Programme held till date are as follows:

Date of Program	Topic Covered



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Details of Attendance of Independent Directors in Familiarization Programmes are as follows:

Sr. No	Name of Independent Director	No. of the Sessions attended		No. of hours spent in the Sessions attended	
		FY 2019- 2020	Cumulative till date	FY 2019- 2020	Cumulative till date
1					
2					
3					